**LETTER OF RECOMMENDATION FORMAT**

**CONFIDENTIAL**

**Recommender:** Your opinion is an important element of judgment in the admission process to INECOL's postgraduate program. We thank you for your effort and especially for your specific comments. **Upon completion of the assessment, we ask you to send it to the email account** **convocatoria@inecol.mx** **(in PDF format). Do not give it to the applicant.**

|  |  |
| --- | --- |
| Applicant's name | … |
| Selected program | [ ]  Master in Science |  | [ ]  Doctor in Science | Date | … |
| **Referrer details** |
| Name and title | … |
| Stand  | … |
| Institution  | … |
| Telephone  | … | Email | … |
| How long have you known the applicant? |
| … |
| To what extent and under what circumstances do you know him? |
| … |
| What are the applicant's strengths to study a postgraduate degree? |
| … |
| What are the applicant's weaknesses to study a postgraduate degree? |
| … |
| Do you recommend the applicant to pursue a postgraduate degree? |
| [ ]  Not recommended | [ ] Recommended with reservations | [ ]  Recommended  | [ ]  Strongly recommended |
| Additional Comments: |
| … |

Please rate the college grade point average by marking with an "**X**" in the appropriate box.

|  | **I can't judge** | **Below Average** | **Average** | **Above Average**  | **Well above average** | **Exceptional** |
| --- | --- | --- | --- | --- | --- | --- |
| Analytical capacity  | [ ]  |[ ] [ ] [ ] [ ] [ ]
| Creativity  |[ ] [ ] [ ] [ ] [ ] [ ]
| Ability to work independently  |[ ] [ ] [ ] [ ] [ ] [ ]
| Ability to work in groups |[ ] [ ] [ ] [ ] [ ] [ ]
| Knowledge of the academic/professional field |[ ] [ ] [ ] [ ] [ ] [ ]
| Mature emotional |[ ] [ ] [ ] [ ] [ ] [ ]
| Ability to express oneself  |[ ] [ ] [ ] [ ] [ ] [ ]
| Proficiency in mathematics  |[ ] [ ] [ ] [ ] [ ] [ ]
| Adapting to new situations |[ ] [ ] [ ] [ ] [ ] [ ]
| Motivation for graduate studies |[ ] [ ] [ ] [ ] [ ] [ ]

Note: In the 2024 call, in point 10 of the requirements section, it is specified that **this letter must be issued, signed and sent confidentially,** by the recommender via email in PDF format to the account convocatoria@inecol.mx before the closing of the call.

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Signature